MINUTES OF THE 5th MEETING OF INTERNAL QUALITY ASSURANCE CELL

REF NO: SREC/IQAC/MOM/ 2016/5

Date: 29/07/2016
Time: 3PM

Venue: Conference Hall, Block-I

Members Present:

Dr. V. Mahesh	Chairman, IQAC	
Mr.K.B.V.S.R.Subrahmanyam	Co-ordinator & Member Secretary,IQAC	
Sri. A.Madhukar Reddy	Management Representative	
Dr.M.Siva Kumar Prof. & Head , GCE, Gudlavalleru	Member	
Sri.M.Ravindra Chary, M.D Switch Gear Technical Services,Hyd	Member	
Mr.P.Satish Kumar	Member	
Dr.P.V.Rajasekhar	Member	
Mr.E.Ramesh	Member	
Dr.A.Subba Rao	Member	
Mr.Shaik Khader Vali Baba	Member	
Mr.M.S.Teja	Alumni	

Members Absent:

Mr.Ch.Sandeep	Member	
Mr.B.Sharat Kumar	Administrative Officer	

Ref: SREC/IQAC/ 2016/5
5th MEETING OF INTERNAL QUALITY ASSURANCE CELL

Date: 29/07/2016
Time: 3.00 pm

Venue: Conference Hall, Block-I

AGENDA & NOTES

Item No: **Item**

IQAC–Item 1: To improve the qualification of the existing Assistant Professors in each of the department.

Notes:

- It is proposed to improve the qualification of the existing Assistant Professors by sponsoring them to different institutions/universities to acquire Ph.D.

The members are requested to consider the above as a quality improvement strategy and accord approval to implement them.

IQAC–Item 2: To encourage the faculty members to implement outcome based education (OBE) in classrooms of this institution.

Notes:

- IQAC proposes to implement OBE in classrooms using ICT.
- The faculty members should be encouraged to impart the curriculum through innovative teaching methods such as presentations, assignments, discussions, collaborative learning techniques and also by arranging workshops, seminars, and industrial visits apart from regular/traditional teaching methods.

The members are requested to consider the above as a Quality improvement strategy and accord approval to implement them.

IQAC–Item 3: To consider certain publication incentives to the faculty members

Notes:

IQAC proposes certain incentives to the faculty members for publishing papers in peer reviewed either journals or conferences.

The members are requested to consider the above as a research improvement strategy and accord approval to implement them.

IQAC–Item 4: To create Center for Experiential Learning (CEL) in the Institution

Notes:
- IQAC proposes to create CEL for improving teaching & learning skills of both faculty and students.

The members are requested to consider the above as a Quality improvement strategy and accord approval to implement them.

IQAC–item 5: To felicitate the Staff (Teaching & Non-Teaching) every year on Teacher's day .

Notes:
- It is proposed to felicitate the faculty who completed 5, 10 and 15 years of service in this institution every year on teacher's day.

The members are requested to consider the above and accord approval to implement them.

IQAC-Item 6: Any other item

Item (1): To improve the qualification of the existing Assistant Professors in each of the department.

Notes:
- It is proposed to improve the qualification of the existing Assistant Professors by sponsoring them to different institutions/universities to acquire Ph.D.

The members are requested to consider the above as a quality improvement strategy

Res – Item 1: **Noted**

Action taken: Action is initiated to improve the qualification of the existing Assistant professors by registering Ph.D

Item (2): To encourage the faculty members to implement outcome based education (OBE) in classrooms of this institution.

Notes:

- IQAC proposes to implement OBE in classrooms using ICT.
- The faculty members should be encouraged to impart the curriculum through innovative teaching methods such as presentations, assignments, discussions, collaborative learning techniques and also by arranging workshops, seminars, and industrial visits apart from regular/traditional teaching methods.

The members are requested to consider the above as a Quality improvement strategy and accord approval to implement them.

RES-item 2: Approved

Action taken: Many faculty members have started implementing OBE in classrooms by participating in IUCEE course

Item (3): To consider certain publication incentives to the faculty members

Notes:
- IQAC proposes certain incentives to the faculty members for publishing papers in peer reviewed either journals or conferences.

The members are requested to consider the above as a research improvement strategy and accord approval to implement them.

Res – Item 3: **Approved and recommended to finance committee**

Action taken: Action is initiated to encourage and motivate the faculty members for for publishing papers in peer reviewed either journals or conferences by offering incentives

Item (4): To create Center for Teaching & Learning (CTL) in the Institution

Notes:
- IQAC proposes to create CTL for improving teaching & learning skills of faculty and students.

The members are requested to consider the above as a Quality improvement strategy and accord approval to implement them.

RES-item 4: Approved

Action taken: Center for Teaching & Learning (CTL) created for improving teaching & learning skills of faculty and students.

Item (5): To felicitate the Staff (Teaching & Non-teaching) every year on Teacher's day .

Notes:
- IQAC proposes to felicitate the faculty who completed 5, 10 and 15 years of service in this institution every year on teacher's day.

The members are requested to consider the above and accord approval to implement them.
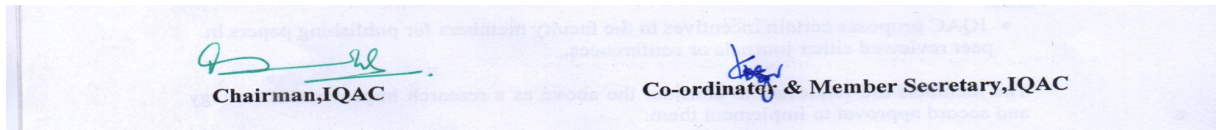
RES-item 5: Approved

Action taken: Action is initiated to felicitate the faculty who completed 5, 10 and 15 years of service in this institution every year on teacher's day.

Item (6): Any other item

1. Dr.M.Siva Kumar, the management representative, and the chair person of IQAC suggested to felicitate the faculty every year on teachers day.

2. The chairperson, industry representative and the Alumni suggested to focus special attention on backlog students to improve the pass percentage by conducting remedial classes.

3. Dr.M.Siva Kumar and other committee members raised to discuss OBE implementation in the next meeting of IQAC.

Finally, the meeting ended with Vote of thanks by the Chairperson, IQAC.

Chairman,IQAC   **Co-ordinator & Member Secretary,IQAC**

S R ENGINEERING COLLEGE

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MINUTES OF THE 6th MEETING OF INTERNAL QUALITY ASSURANCE CELL

REF NO: SREC/IQAC/MOM/ 2017/6

Date: 22/1/2017
Time: 3PM

Venue: Conference Hall, Block-I

Members Present:

Dr. V.Mahesh	Chairman, IQAC
Mr.K.B.V.S.R.Subrahmanyam	Co-ordinator & Member Secretary, IQAC
Dr.M.Siva Kumar Prof. & Head , GCE, Gudlavalleru	Member
Sri.M.Ravindra Chary, M.D Switch Gear Technical Services,Hyd	Member
Mr.Ch.Sandeep	Member
Dr.P.V.Rajasekhar	Member
Mr.E.Ramesh	Member
Dr.A.Subba Rao	Member
Mr.Shaik Khader Vali Baba	Member
Mr.M.S.Teja	Alumni
Mr.B.Sharat Kumar	Administrative officer

Members Absent:

Sri A.Madhukar Reddy	Management Representative
Mr.P.Satish Kumar	Member

6th MEETING OF INTERNAL QUALITY ASSURANCE CELL

Date: 22/1/2017
Time: 3 PM

Venue: Conference Hall, Block-I

AGENDA & NOTES

Item No.   **Item**

IQAC–item 1: To revise the existing curriculum (RA15 regulations) for 3rd and 4th year students.

Notes:

- It is proposed to revise the existing curriculum (RA15 regulations) choice based credit system (CBCS) for 3rd and 4th year students for better employability based on industrial needs.

The members are requested to consider the above as a Quality improvement strategy and accord approval to implement them.

IQAC–item 2: To improve the students feedback system

Notes:

- IQAC proposes to collect the feedback from the students through online rather than offline as well as orally for effective evaluation.

The members are requested to consider the above and accord approval to implement them.

IQAC–item 3: To improve the performance of students who are lagging in credits or having more backlogs.

Notes:

IQAC proposes various strategies to improve performance of students.

- Identify the students with backlog subjects and conduct remedial classes at regular intervals to improve the pass percentage.
- Follow-up attendance of the students and motivate them to attend classes regularly.

The members are requested to consider the above as a Quality improvement strategy and accord approval to implement them.

IQAC–item 4: To encourage the faculty to participate in Indo US Collaboration for Engineering Education (*IUCEE*)Course relating to OBE

Notes:
- IQAC proposes to encourage the faculty to participate in IUCEE course which enables them to implement outcome based education (OBE) in classrooms.

The members are requested to consider the above as a Quality improvement strategy and accord approval to implement them

IQAC–item 5: To make certain practices as best in the institution.

Notes: It is proposed to consider certain practices and make them best practices of this institution. Such best practices are furnished hereunder.

Best Practice – 1:   Encourage staff and students for participation in Co-Curricular and Extra-curricular activities.
- IQAC proposes to encourage staff and students to participate in co-curricular and Extra-curricular activities for their all round development.

Best Practice -2: Development of Innovative products
- IQAC proposes to motivate and encourage the students to develop more innovative products useful to the society.

Best Practice -3: Building entrepreneurial ecosystem in the campus.
- IQAC proposes to build entrepreneurial ecosystem in the campus through Industry partnership.

Best Practice -4: Promotion of research culture in the campus
- IQAC proposes to promote research culture in the campus which enhances the publications in reputed journals and conferences.

Best Practice -5: Training Programs to the Non-teaching Staff
- IQAC proposes to conduct training programs related to computer operations to the Non-teaching staff.

The members are requested to consider the above best practices and accord approval to implement them.

Item (6): To Review the AQAR Report for the A.Y. 2016-17

Notes: IQAC Proposes to review AQAR report for the A.Y.2016-17 for submission to NAAC

The members are requested to consider the above as a Quality improvement strategy

IQAC-Item 7: Any other item

Item (1): To revise the existing curriculum (RA15 regulations) for 3rd and 4th year students.

Notes:

- It is proposed to revise the existing curriculum (RA15 regulations) choice based credit system (CBCS) for 3rd and 4th year students for better employability based on industrial needs.

The members are requested to consider the above as a Quality improvement strategy and accord approval to implement them.

RES- item 1: Approved

Action taken: Revised the existing CBCS curriculum for 3rd and 4th year students

Item (2): To improve the students' feedback system

Notes:

- IQAC proposes to collect the feedback from the students through online rather than offline as well as orally for effective evaluation.

The members are requested to consider the above as a Quality improvement strategy

RES-item 2: Noted

Action taken: Action is initiated to collect the online feedback and oral feedback also for effective evaluation

Item (3): To improve the performance of students who are lagging in credits or having more backlogs.

Notes:

IQAC proposes various strategies to improve performance of students.
- Identify the students with backlog subjects and conduct remedial classes at regular intervals to improve the pass percentage.
- Follow-up attendance of the students and motivate them to attend classes regularly.

The members are requested to consider the above as a Quality improvement strategy

RES-item 3: Noted

Action taken: Backlog students identified and remedial classes conducted

Item (4) : To encourage the faculty to participate in Indo US Collaboration for Engineering Education (*IUCEE*)Course relating to OBE

Notes:

- IQAC proposes to encourage the faculty to participate in IUCEE course which enables them to implement outcome based education (OBE) in classrooms.
- The members are requested to consider the above as a Quality improvement strategy and accord approval to implement them

RES-item 4 : Approved

Action taken: Few faculty members were deputed to participate in IUCEE course for OBE implementation

Item (5): To make certain practices as best in the institution.

Notes: It is proposed to consider certain practices and make them best practices of this institution. Such best practices are furnished hereunder.

Best Practice – 1: Encourage staff and students for participation in Co-Curricular and Extra-curricular activities.
- IQAC proposes to encourage staff and students to participate in co-curricular and Extra-curricular activities for their all round development.

Best Practice -2: Development of Innovative products
- IQAC proposes to motivate and encourage the students to develop more innovative products useful to the society.

Best Practice -3: Building entrepreneurial ecosystem in the campus.
- IQAC proposes to build entrepreneurial ecosystem in the campus through Industry partnership.

Best Practice -4: Promotion of research culture in the campus
- IQAC proposes to promote research culture in the campus which enhances the publications in reputed journals and conferences.

Best Practice -5: Training Programs to the Non-teaching Staff
- IQAC proposes to conduct training programs related to computer operations to the Non-teaching staff.

The members are requested to consider the above best practices and accord approval to implement them.

RES-item 5: Approved

Action taken: Action is initiated to implement the above best practices in the campus

Item (6): To Review the AQAR Report for the A.Y. 2016-17

Notes: IQAC Proposes to review AQAR report for the A.Y.2016-17 for submission to NAAC

The members are requested to consider the above as a Quality improvement strategy

RES-item 5: Noted

Action taken: AQAR report 2016-17 prepared and reviewed for submission to NAAC

Item (7): Any other item

The following suggestions were made during the meeting:

1. Dr.M.Siva Kumar, Alumni member and chairperson suggested to implement online feedback system and OBE in classrooms.
2. The management representative and Industry representative and the committee members suggested to establish multiple centers and develop innovative products useful to the society.

3. The committee members raised the issue of research publications and research proposals which will be discussed in the next meeting of IQAC.

Finally the meeting ended with Vote of Thanks by the co-ordinator, IQAC.

Chairman, IQAC   Co-ordinator & Member Secretary, IQAC